

# North Bromyard Group Parish Council

**Minutes of a virtual meeting held on Tuesday 28<sup>th</sup> July 2020 at 7.30 pm due to Covid-19 meeting restrictions.**

**Present:** Cllrs: R. Wilks (Chairman), A. Yarnold (V/Chairman) and S. Tomkins.  
Also present: County Cllr N. Shaw and Parish Clerk Michelle Alexander.

**Apologies:** Cllrs K. Harris, I. Dennis, H. Richards and E. Carpenter.

76. Minutes of the Parish Council held 26<sup>th</sup> May 2020 were approved.
77. Matters arising if not itemised on this agenda – it was noted that works were awaited at Church Lane where the highway had been washed away.
78. Website Accessibility Regulations September 2020 – it was agreed that the Clerk should continue to work with k. Nason to ensure compliance.
79. Planning Matters
- 79.1 Applications for consideration – none.
- 79.2 Submissions made since last meeting –
- 201551 – Rock Cottage, 5 Rock Lane, Clifton-upon-Teme – proposed single storey rear extension and internal & external alterations. **(No objection submitted 24/06/2020)**
  - 201242 – Tipton Hall Riding School, Tedstone Delamere, Bromyard HR7 4PR – change of use of agricultural land to equestrian and tourism use including outdoor riding arena, stationing of three holiday lodges and associated parking area. **(No objection submitted 05/06/2020)**
- 79.3 Decisions and notifications –
- 201193 – Saltmarshe Caravan Park, Tedstone Wafre, Bromyard HR7 4PN – Certificate of Lawfulness granted for the use of land as a caravan site (land at grid ref 366986:257755). There is continued concern within the PC regarding the expansion of this site and the impact on the local infrastructure. Cllr Shaw was asked to try and find out how much more capacity there is for caravans / lodges and whether there is a limit to the density permitted.
  - 201203 – Saltmarshe Caravan Park, Tedstone Wafre, Bromyard HR7 4PN – Refusal for Certificate of Lawfulness for use of land as a caravan site (land at grid ref 367414:257834).
80. Financial & Governance Matters –
- 80.1 Accounts were proposed by Cllr Yarnold, seconded Cllr Tomkins. All agreed.
- Clerks salary £305.12
  - Clerks expenses £9.12 stamps / £18.59 phone / £9.00 mileage
  - Clerks home / office fee Q1 £60.00
  - Internal Audit fee £75.00 (to be reimbursed to the Clerk)
  - Herefordshire Council £223.50 election costs (to be reimbursed to the Clerk)
- 80.2 Bank balances to 3<sup>rd</sup> July Current a/c £18,183.72; Business Reserve a/c £3,010.30
- 80.3 The bank reconciliation to 30<sup>th</sup> June 2020 (as circulated) was approved.
- 80.4 The submission of the Certificate of Exemption for the Annual Governance & Accountability Return 2019/20 (as circulated) was approved.

81. Lengthsman and P3 Scheme – Cllr Wilks will liaise with the Parish Paths Warden regarding the replacement of the gate along the footpath into Mr Kirby's land towards Woodbridge. Ditching work is ongoing together with strimming back vegetation.
82. Highways matters – The PC discussed concerns raised regarding potholes at Wolferlow and the schedule of works by Balfour Beatty. Station Rd at Bromyard has not yet been adopted as highway but is achieving higher status at Hfds Council – Cllr Shaw confirmed that more work is required. Cllr Wilks asked how works are prioritised by Balfour Beatty and this was clarified by Cllr Shaw.
82. Ward Councillors Report – Cllr N. Shaw gave a report to the meeting which was circulated to Cllrs. Matters included traffic calming measures in Bromyard, County Council updates and Covid-19 updates / statistics.
83. Correspondence Received – Herefordshire Annual Canvas 2020 update (as circulated).
84. Councillor Reports on Parish Matters and Requests for Future Agenda Items –
  - Church funding – there have been no requests received since the changes to church property funding were explained by the Clerk.
  - Paradise Valley at Tedstone – planning enforcement has been actioned against the site re activities taking place.
  - Golf course lodges (9 hole site at Upper Sapey) – the PC queried whether there had been an update? Planning refusal had been agreed and an enforcement update is awaited. There may also be a civil aviation matter regarding noise generated from a helicopter landing.
  - Planning laws – recent changes were noted.
  - Village Halls – it was noted that Upper Sapey and Saltmarshe & District Village Halls remain closed.
  - Lower Sapey Parish Meeting will be held on 13<sup>th</sup> August at 7pm at St Bartholomew's Church – noted.
85. Date of next meeting: Tuesday 22<sup>nd</sup> September 2020 (arrangements to be confirmed closer to the time)

There being no further business the meeting closed at 8.15 pm.  
Michelle Alexander  
Clerk