

North Bromyard Group Parish Council

Clerk: Mrs. Mandy Gardner
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To Members of North Bromyard and Group Parish Council

You are duly summonsed to attend a meeting of the Parish Council to be held on:
Tuesday 28th July 2015 at 8.00pm in the Upper Sapey Village Hall.

1. **Apologies**
2. **Declaration of Interest**

Democratic Period/Public Time

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting.

3. **Minutes of Annual Parish meeting held on May 12th 2015 at Saltmarshe & District Hall**
4. **Minutes of the Annual Parish Council meeting held on 12th May 2015 at Saltmarshe and District Hall**
5. **Matters Arising**
6. **Parish Council Website**
 - 6.1.1 Presentation by Ken Nason
- 7 **Standing Orders**
 - 7.1.1 Approve standing orders, previously circulated
- 8 **Code of Conduct**
 - 8.1.1 Approve code of conduct, previously circulated
8. **Planning**
 - 8.1 **Applications**
 - 8.1.1 P151806 – Leylay Farm, Whitbourne, Worcester. WR6 5SU
Proposed amendments to consents obtained under NC2000/0888/F and NC2000/0089/L. Applicant Mr Martyn Cook
Listed Building Consent
 - 8.2 **Decisions**
 - 8.2.1 P150250 – Upper House Farm, Wolferlow, Bromyard. HR7 4QA
Proposed instillation of a multi fuel stove with flue.
Listed Building consent – Granted
 - 8.2.2 P150374 – Sapey Golf Club, Upper Sapey, WR6 6XT
Proposed conversion of existing holiday let chalet to footgolf facilities building
Planning Permission – Granted
 - 8.2.3 P150735 – Upper Grounds Farm, Delamere Road, Bromyard, HR7 4PR
Proposed demolition of conservatory and construction of UVPC conservatory
Full Householder – Granted

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

North Bromyard Group Parish Council

- 8.2.4 P150907 – Brook House, Lockhill, Upper Sapey, WR6 6XR
Proposed demolition of old railway carriage and erection of 2 bay garage with room over
Full Householder – Granted
- 8.2.4 P150908 – Brook House, Lockhill, Upper Sapey, WR6 6XR
Proposed demolition of old railway carriage and erection of 2 bay garage with room over
Listed Building Consent – Not Required

9. Highways

- 9.1.1 Clerk to update council on reporting procedure
9.1.2 Review update on reported issues – previously circulated

10. Lengthsman and P3 Scheme

- 10.1.1 Agree jobs for Lengthsman for August and September
10.1.2 Formalise agreement for P3 Scheme – Footpath Officer
10.1.3 Agree work, if necessary, for P3 scheme

11. Finance

- 11.1.1 Clerks salary & expenses June and July 2015
11.1.2 Bank Statements: Current a/c: £3766.36 Reserve a/c: £1333.62
11.1.3 Approve financial regulations, previously circulated
11.1.4 Approve payment of £10.00, invoice from Whitbourne Parish Magazine, for advertising the vacancy for a parish councillor
11.1.5 Approve lengthsman's invoice for £232 for work carried out in May & June
11.1.6 Confirmation of receipt of funds in respect of redemption of 2½% consolidated stock - £322.86 for Whitbourne (Wolferlow); £159.11 for Tedstone Wafre & £43.66 for Upper Sapey. A total of £525.63.
11.1.7 Review 1st quarter accounts
11.1.8 Received notice of conclusion of audit from Grant Thornton
11.1.9 Approve letter to HMRC banking department updating contact details

12. Ward Councillor's Report

13. Correspondence

- 13.1.1 Consider/approve grant request by Herefordshire Citizens Advice Bureau
13.1.2 Consider Worcestershire Minerals Local Plan Consultation
13.1.3 Consider Foxley Tagg letter offering help with neighbourhood plans

14. Parish Matters and future agenda items

15. Date of next meeting

- 15.1.1 Date of next meeting is Tuesday 8th September 2015, as previously agreed
15.1.2 Confirm change date of November meeting from 28th to either 10th November or 15th December 2015

Mandy Gardner
Clerk to the Parish Council
21st July 2015

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