

North Bromyard Group Parish Council

AGENDA

To Members of North Bromyard Group Parish Council

There will be a VIRTUAL / TELEPHONE meeting on Tuesday 28th July 2020 due to Coronavirus

MATTERS TO BE AGREED BY EMAIL OR TELEPHONE ARE DETAILED BELOW -

- 1 Approval of the decisions of the Parish Council Meeting held electronically on 26th May 2020.
- 2 Matters arising if not itemised on this agenda
- 3 Website Accessibility Regulations 23rd Sept 2020 – to note the regulations and to delegate authority to the Clerk to update the PC website as required with the Web Administrator.
- 4 Planning Matters
 - 3.1 Applications for consideration – none.
 - 3.2 Submissions made since last meeting –
 - 201551 – Rock Cottage, 5 Rock Lane, Clifton-upon-Teme – proposed single storey rear extension and internal & external alterations. **(No objection submitted 24/06/2020)**
 - 201242 – Tipton Hall Riding School, Tedstone Delamere, Bromyard HR7 4PR – change of use of agricultural land to equestrian and tourism use including outdoor riding arena, stationing of three holiday lodges and associated parking area. **(No objection submitted 05/06/2020)**
 - 3.3 Decisions and notifications –
 - 201193 – Saltmarshe Caravan Park, Tedstone Wafre, Bromyard HR7 4PN – Certificate of Lawfulness granted for the use of land as a caravan site (land at grid ref 366986:257755).
 - 201203 – Saltmarshe Caravan Park, Tedstone Wafre, Bromyard HR7 4PN – Refusal for Certificate of Lawfulness for use of land as a caravan site (land at grid ref 367414:257834).
- 4 Financial & Governance Matters
 - Payments for approval -
 - Clerks salary £305.12
 - Clerks expenses £9.12 stamps / £18.59 phone / £9.00 mileage
 - Clerks home / office fee Q1 £60.00
 - Internal Audit fee £75.00 (to be reimbursed to the Clerk)
 - Herefordshire Council £223.50 election costs (to be reimbursed to the Clerk)
 - Lengthsman fees £tbc
 - Bank balances to 3rd July Current a/c £18,183.72; Business Reserve a/c £3,010.30
 - To approve the bank reconciliation to 30th June 2020 (as circulated)
 - To approve the submission of the Certificate of Exemption for the Annual Governance & Accountability Return 2019/20 (as circulated)
5. Lengthsman and P3 Scheme
 - To request future tasks and discuss any outstanding matters

6. Highways Matters
 - Any matters to be notified to Hfds Council or discussed.
7. Ward Councillors Report – Cllr N. Shaw – updates to be circulated as required.
8. Correspondence Received – Herefordshire Annual Canvas 2020 (as circulated).
9. Councillor Reports on Parish Matters and Requests for Future Agenda Items – to be sent to the Clerk or circulated to Councillors as appropriate.
10. Date of next meeting: Tuesday 22nd September 2020 (arrangements to be confirmed closer to the time)

Michelle Alexander

**Michelle Alexander
Clerk**